

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

CAROLINE L. MONTES
Administrative Officer IV

Date: **January 10, 2025**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant III (Secretary II)	OSEC-DECSB-ADAS3-150012-2018	9	22219	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)		Division of Angeles City
2	Teacher I	OSEC-DECSB-TCH1-161937-1998	11	28512	Bachelor of Elementary Education (BEEd); or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/Teacher/RA 1080 (LET)		Division of Angeles City
3	Teacher II	OSEC-DECSB-TCH2-150164-2016	12	30705	Academic Track and Core Subjects: Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject.	None required	None required	Applicants for a permanent appointment: RA 1080 (Teacher). If not RA 1080 eligible ¹ , they must pass the LET within five (5) years after the date of first hiring. Applicants for a contractual position: None required. Practitioners (part-time only): None required		Division of Angeles City-SHS
4	Head Teacher III	OSEC-DECSB-HTEACH3-150016-2019	16	41616	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	HT for 2 years; or Teacher for 5 years	PBET/TEACHER/RA 1080(LET)		Angeles City National Trade School
5	Head Teacher III	OSEC-DECSB-HTEACH3-150004-2019	16	41616	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	HT for 2 years; or Teacher for 5 years	PBET/TEACHER/RA 1080(LET)		Angeles City National Trade School
6	Teacher I	OSEC-DECSB-TCH1-150024-2018	11	28512	Bachelor of Secondary Education (BSEd); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET/Teacher/RA 1080 (LET)		Northville Integrated School

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7	Teacher III	OSEC-DECSB-TCH3-157288-1998	13	32870	Bachelor of Elementary Education (BEEd); or Bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	PBET/Teacher/RA 1080 (LET)		Division of Angeles City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 23, 2025**.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating **in the last rating period** (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA CRISTINA S. SARMIENTO
Administrative Officer V
Jesus St., Pulungbulu, Angeles City
hrmo.acdo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.